

**ZWAANSWYK ASSOCIATION OF PROPERTY OWNERS (ZAPO)**  
**2020/21**  
**PROPOSED BUDGET**

	As per Business Plan		Proposed Budget		Variance	
	R		R		R	
<b>INCOME</b>						
Revenue - Add. Rates	-1,343,307	100.0%	-1,239,866	83.2%	103,441	-7.7%
Other: Specify	-	0.0%	-250,000	16.8%	-250,000	18.6%
<b>TOTAL INCOME</b>	<b>-1,343,307</b>	<b>100.0%</b>	<b>-1,489,866</b>	<b>100.0%</b>	<b>-146,559</b>	<b>10.9%</b>
<b>EXPENDITURE</b>						
<b>Core Business</b>	<b>853,507</b>	<b>63.5%</b>	<b>799,070</b>	<b>53.6%</b>	<b>-54,437</b>	<b>-4.1%</b>
Cleansing services	53,836		44,762		-9,074	
Environmental upgrading	-		-		-	
Law Enforcement Officers	-		-		-	
Public Safety	799,671		754,308		-45,363	
Public Safety - CCTV monitoring	-		-		-	
Public Safety - Leasing of cameras	-		-		-	
Social upliftment	-		-		-	
Urban Maintenance	-		-		-	
<b>Depreciation</b>	<b>127,782</b>	<b>9.5%</b>	<b>100,289</b>	<b>6.7%</b>	<b>-27,493</b>	<b>-2.0%</b>
<b>Repairs &amp; Maintenance</b>	<b>135,028</b>	<b>10.1%</b>	<b>138,298</b>	<b>9.3%</b>	<b>3,270</b>	<b>0.2%</b>
<b>Interest &amp; Redemption</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>General Expenditure</b>	<b>186,691</b>	<b>13.9%</b>	<b>165,013</b>	<b>11.1%</b>	<b>-21,678</b>	<b>-1.6%</b>
Accounting fees	21,534		11,677		-9,857	
Administration and management fees	79,677		82,426		2,749	
Advertising costs	5,743		5,266		-477	
Auditor's remuneration	17,228		14,424		-2,804	
Bank charges	4,307		6,000		1,693	
Books, periodicals & subscriptions	-		-		-	
Catering & Food	-		-		-	
Communication	-		-		-	
Computer expenses	1,723		1,832		109	
Conferences & seminars - International	-		-		-	
Conferences & seminars - National	-		-		-	
Contingency / Sundry	8,614		-		-8,614	
Donations	-		-		-	
Insurance	27,953		30,910		2,957	
Marketing and promotions	-		-		-	
Meeting expenses	2,153		572		-1,581	
Minor tools & equipment	-		-		-	
Motor vehicle expenses	-		-		-	
Office cleaning costs	-		-		-	
Office rental	-		-		-	
Office security	-		-		-	
Postage & courier	-		-		-	
Printing / stationery / photographic	2,871		3,091		220	
Protective clothing	-		-		-	
Rates & Service Accounts (only CCT)	10,438		-		-10,438	
Refreshments and Teas	-		-		-	
Secretarial duties	3,589		1,259		-2,330	
Telecommunication	861		-		-861	
Training	-		-		-	
Travel & subs - International	-		-		-	
Travel & subs - National	-		-		-	
Utilities (not CCT)	-		7,556		7,556	
<b>Projects</b>	<b>-</b>	<b>0.0%</b>	<b>50,000</b>	<b>3.4%</b>	<b>50,000</b>	<b>3.7%</b>
WESTLAKE	-		50,000		50,000	
Provide Detail	-		-		-	
Provide Detail	-		-		-	
Provide Detail	-		-		-	
Provide Detail	-		-		-	
<b>Capital Expenditure (PPE)</b>	<b>-</b>	<b>0.0%</b>	<b>200,000</b>	<b>13.4%</b>	<b>200,000</b>	<b>14.9%</b>
CCTV / LPR Cameras	-		-		-	
Computer Equipment	-		-		-	
Fence	-		200,000		200,000	
Office Equipment	-		-		-	
Office Furniture	-		-		-	
Security Equipment	-		-		-	
Vehicles	-		-		-	
Other: Specify	-		-		-	
Other: Specify	-		-		-	
<b>Bad Debt Provision 3%</b>	<b>40,299</b>	<b>3.0%</b>	<b>37,196</b>	<b>2.5%</b>	<b>-3,103</b>	<b>-0.2%</b>
<b>TOTAL EXPENDITURE</b>	<b>1,343,307</b>	<b>100.0%</b>	<b>1,489,866</b>	<b>100.0%</b>	<b>146,559</b>	<b>10.9%</b>

(SURPLUS) / SHORTFALL