

ZWAANSWYK ASSOCIATION OF PROPERTY OWNERS (ZAPO)

5 YEAR BUDGET AS PER BUSINESS PLAN

	2011/12	REVIEWED 2012/13	REVIEWED 2013/14	REVIEWED 2014/15	ADJUSTED 2015/16
EXPENDITURE	R	R	R	R	R
1. Employee Related	36,000	38,160	46,500	-	-
Salaries	36,000	38,160	46,500	-	-
Bonus provision	-	-	-	-	-
2. Core Business	592,000	627,520	485,000	535,000	584,625
Cleansing services	100,000	106,000	-	10,000	15,000
Environmental upgrading (Greening, landscaping, recycling, etc.)	-	-	-	-	-
Security services	492,000	521,520	485,000	525,000	569,625
Social upliftment	-	-	-	-	-
3. Depreciation	57,500	-	85,000	95,500	85,000
4. Repairs and Maintenance	30,000	31,800	58,000	65,000	70,200
5. Services Accounts ex CCT	-	-	-	-	-
6. Interest Paid	77,666	30,000	15,000	-	-
7. General Expenditure	39,000	275,440	256,750	111,000	117,660
Accommodation (Rent)	15,000	15,900	19,000	8,000	8,480
Accounting fees	-	-	-	60,000	63,600
Administration and management fees	-	-	-	-	-
Advertising	-	-	-	-	-
Auditor's remuneration	-	-	-	12,000	12,720
Bank charges	2,000	2,120	2,500	2,500	2,650
Computer expenses	-	-	-	-	-
Contingencies	2,000	2,120	-	-	-
Establishment Cost	15,000	-	-	-	-
Insurance	-	-	7,250	10,000	10,600
Marketing and promotions	-	-	-	-	-
Meeting expenses	-	-	-	4,500	4,770
Printing and stationery	1,000	1,060	1,500	1,500	1,590
Loan Repayment	-	250,000	220,000	-	-
Secretarial duties	-	-	-	5,000	5,300
Staff welfare	-	-	-	-	-
Subscriptions	-	-	-	-	-
Sundry expenses	1,000	1,060	2,500	2,500	2,650
Telephone and fax	3,000	3,180	4,000	5,000	5,300
Training	-	-	-	-	-
8. Capital Expenditure	303,934	33,300	-	25,000	32,100
Cameras	33,300	33,300	-	25,000	32,100
Office equipment	-	-	-	-	-
Computer equipment	-	-	-	-	-
Security Fence	270,634	-	-	-	-
9. Bad Debt Provision 3%	35,137	32,048	29,265	25,716	27,513
TOTAL EXPENDITURE	1,171,237	1,068,268	975,515	857,216	917,098
INCOME	R	R	R	R	R
1. Revenue - SRA Levy	-1,171,237	-1,068,268	-975,515	-857,216	-917,098
TOTAL INCOME	-1,171,237	-1,068,268	-975,515	-857,216	-917,098
(SURPLUS) / SHORTFALL	-	-	-	-	-
BUDGET GROWTH	N/A	-8.79%	-8.68%	-12.13%	6.99%

ZWAANSWYK ASSOCIATION OF PROPERTY OWNERS (ZAPO)

2015/16
PROPOSED BUDGET

EXPENDITURE	As per Business		Proposed Budget		Variance	
	R		R		R	
1. Employee Related	-	0.0%	-	0.0%	-	#DIV/0!
Salaries	-		-		-	
Bonus Provision	-		-		-	
2. Core Business	584,625	63.7%	560,000	60.7%	-24,625	-4.2%
Cleansing Services	15,000		10,000		-5,000	
Environmental Upgrading (Greening, recycling, etc.)	-		-		-	
Security Services	569,625		550,000		-19,625	
Social Upliftment	-		-		-	
3. Depreciation	85,000	9.3%	95,500	10.4%	10,500	12.4%
4. Repairs and Maintenance	70,200	7.7%	100,000	10.8%	29,800	42.5%
5. Services Accounts ex CCT	-	0.0%	15,000	1.6%	15,000	#DIV/0!
6. Interest Paid	-	0.0%	-	0.0%	-	#DIV/0!
7. General Expenditure	117,660	12.8%	124,500	13.5%	6,840	5.8%
Accommodation (Rent)	-		-		-	
Accounting fees	8,480		10,000		1,520	
Administration and management fees	63,600		66,000		2,400	
Auditor's remuneration	12,720		12,000		-720	
Advertising	-		3,500		3,500	
Bank charges	2,650		5,000		2,350	
Computer expenses	-		5,000		5,000	
Contingencies / Sundry expenses	2,650		5,500		2,850	
Insurance	10,600		10,000		-600	
Loan Repayment	-		-		-	
Marketing and promotions	-		-		-	
Meeting expenses	4,770		1,000		-3,770	
Printing and stationery	1,590		2,000		410	
Projects	-		-		-	
Staff welfare	-		-		-	
Secretarial duties	5,300		-		-5,300	
Subscriptions	-		-		-	
Telephone and fax	5,300		4,500		-800	
Training	-		-		-	
8. Operational Projects	-	0.0%	-	0.0%	-	#DIV/0!
Provide Detail	-		-		-	
Provide Detail	-		-		-	
Provide Detail	-		-		-	
Provide Detail	-		-		-	
Provide Detail	-		-		-	
9. Capital Projects	-	0.0%	-	0.0%	-	#DIV/0!
Provide Detail	-		-		-	
Provide Detail	-		-		-	
Provide Detail	-		-		-	
Provide Detail	-		-		-	
Provide Detail	-		-		-	
10. Capital Expenditure (PPE)	32,100	3.5%	-	0.0%	-32,100	-100.0%
Cameras	32,100		-		-32,100	
Office Equipment	-		-		-	
Computer Equipment	-		-		-	
Other: Specify	-		-		-	
11. Future Provision	-	0.0%	-	0.0%	-	#DIV/0!
Assets	-		-		-	
Operational Project	-		-		-	
Capital Project	-		-		-	
Other: Specify	-		-		-	
12. Bad Debt Provision 3%	27,513	3.0%	27,680	3.0%	167	0.6%
TOTAL EXPENDITURE	917,098	100.0%	922,680	100.0%	5,582	0.6%
INCOME	R		R		R	
1. Revenue - SRA Levy	-917,098	100.0%	-922,680	100.0%	-5,582	0.6%
TOTAL INCOME	-917,098		-922,680		-5,582	
(SURPLUS) / SHORTFALL	0		-		-0	
CID Budget Split	BUSINESS PLAN		PROPOSED BUDGET		VARIANCE	
Commercial	-		-		-	
Residential	917,098	100.0%	922,680	100.0%	5,582	0.6%
Total Budget	917,098	100.0%	922,680	100.0%	5,582	

**ZWAANSWYK ASSOCIATION OF PROPERTY OWNERS
2015/16
PROPOSED UTILISATION OF ACCUMULATED SURPLUS**

EXPENDITURE

1. Operational Projects

- Project detail*
- Project detail*
- Project detail*
- Project detail*
- Project detail*
- Project detail*
- Project detail*
- Project detail*
- Project detail*
- Project detail*

2. Capital Projects

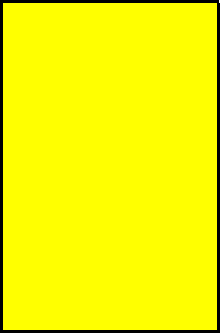
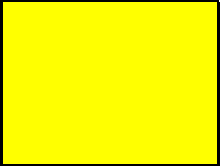
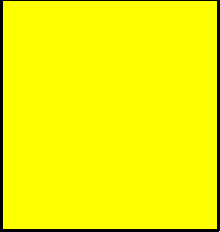

- Project detail*
- Project detail*
- Project detail*
- Project detail*
- Project detail*

3. Assets

- Office Furniture
- Office Equipment
- Computer Equipment
- Motor Vehicles
- Cameras
- Other: Specify*
- Other: Specify*

TOTAL EXPENDITURE

Proposed Budget

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-	#DIV/0!
	-
-	#DIV/0!
	-
-	#DIV/0!
	-
-	#DIV/0!
	-
-	#DIV/0!

EXPENDITURE

Employee Related

Salaries
UIF
Transport allowance
Bonus Provision

Core Business

Cleansing Services
Environmental Upgrading (Greening, landscaping, recycling, etc.)
Law Enforcement Officers
Security Services - CCTV monitoring
Security Services
Social Upliftment

Depreciation

Repairs and Maintenance

Services Accounts ex CCT

Interest Paid

General Expenditure

Accommodation (Rent)
Accounting fees
Administration and management fees
Auditor's remuneration
Avertising
Bank charges
Computer expenses (including Website)
Contingency / Sundry
Donations
Entertainment
Finance Lease: Capital repayment
Insurance
Lease rental on equipment
Marketing and promotions
Meeting expenses
Motor vehicle expenses
Newsletter expenses
Office security
Operational costs
Postage
Printing and stationery
Protective clothing
Secretarial duties
Staff welfare (tea, Coffee, etc.)
Subscriptions
Telephone and fax
Training
Traveling
Other: Specify

Capital Expenditure (PPE)

Office Furniture
Office Equipment
Computer Equipment

CCTV Cameras
Electric Fence
Security Equipment
Vehicles
Other: Specify
Other: Specify

INCOME

Revenue - SRA Add Rates
Other: Specify